

How to Register with the PURA Website

<https://portal.ct.gov/pura>

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REGISTRATION - You must first register to use the Web-Filing Account Management system to submit an electronic filing to PURA.

LOG-IN to access the PURA Web Filing System.
New to PURA web-filing? Follow these [instructions](#).

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Web Filing - Account Management

-This area is used to manage PURA Web Filing Accounts. From here you can create a new account, modify an existing account, or request forgotten log-in information.

Choose an Option Below:

- Create a New Account**
- Login to Modify an Existing Account
- Request your forgotten Username and Password

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Email Validation

-Please enter your Last Name and the Email Address you wish to register with. Then click the 'Enter' button to proceed with Registration.

Last Name:	<input style="width: 95%;" type="text"/>
Email Address:	<input style="width: 95%;" type="text"/>
<input type="button" value="Enter"/>	

- Complete form
- Once registered you will get an email letting you know that PURA has accepted your registration
- It takes approximately 1 hour for the system to refresh
- Log on to the system
- User ID is your email

- Depending on what you are filing you will choose one of the options in Step 3

PURA Web Filing - Start Page

<p style="text-align: center;">Step 1</p> <p>If you are a new user, please read the Intro Information before proceeding. This will help you understand the layout of this system.</p> <p style="text-align: center;">Intro Information</p>	<p style="text-align: center;">Step 2</p> <p>You must have an account with the PURA before you can view or enter information into the Web Filing System. To register, modify, or retrieve forgotten log-in information click the link below.</p> <p style="text-align: center;"> PURA Web Filing Account Management (Registration, Modification, Forgotten Password) </p>
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Step 3

Please choose from one of the choices below once you have Steps 1 & 2 completed.

[File a New Docket Application](#)
 [Add to a Current Docket Filing](#)
 [Create an Undocketed Filing](#)

IMPORTANT NOTE – In order for PURA to deem filings as officially received, all documents attached to any web-filing must be filed as follows:

- Microsoft Office Word/Excel/PowerPoint 2010 (or higher) documents [no macro-enabled or template file types]
- Or Adobe PDF (text not image)
- Total size of filing must not exceed 20 MB (do **NOT** submit .ZIP files)
- Use Microsoft Internet Explorer 11 or greater

- Verify your Docket Number matches the Docket Title

DPUC Web Filing - Docketed Database Filings

Enter your Docket Number in the field below.
(Format: XX-XX-XX)
(Reopening: XX-XX-XXRE0X)

Docket Number:

Docket Title:

Docket Format: XX-XX-XX

[Don't know your Docket Number?](#)

- Choose your type of filing

The screenshot shows a web browser window with the URL <http://159.247.49.194/ElectronicFiling/RevDPUCElectronicFiling.nsf/MenuForm?OpenForm>. The page displays the following information:

Docket Number: 21-01-05

Docket Title: ANNUAL ASSESSMENT PROCEEDING TO FUND THE DEVELOPMENT AND ADMINISTRATION OF THE ENHANCED EMERGENCY 911 PROGRAM - 2021

Choose the Type of Filing (dropdown menu):

- Briefs
- Compliance
- Correspondence
- Interrogatories Issued
- Interrogatory Responses
- Late File Exhibits (LFE)
- Motions
- Objections/Comments on Motion
- Pre-filed Testimony
- Written Comments in response to a Notice
- Written Exceptions to a Draft Decision
- Request to Reopen

Complete the following:

- On Behalf of What Entity
- Pertains To What Entity
- Attach your documents
- Submit Form
- Once form is submitted you will see your confirmation receipt, save for your records

Correspondence

Docket Number: 21-01-05

Docket Title:
ANNUAL ASSESSMENT PROCEEDING TO FUND
THE DEVELOPMENT AND ADMINISTRATION OF
THE ENHANCED EMERGENCY 911 PROGRAM - 2021

On Behalf Of What Entity:

Contact Name: Ermelinda R. Flynn

Telephone No.: 860-827-2624

E-mail Address: ermelinda.flynn@ct.gov

Submitter of Filing: PURA

Pertains To What Entity:

Date Filed: 11/15/2021 07:23:40 AM

Description:

Date: 11/15/2021

Attach your documents here:

NOTE - Only attachments that have the following file extensions will be considered as officially received by PURA:

- > .doc, .docx
- > .pdf
- > .xls, .xlsx
- > .jpg, .jpeg, .jpe, .jif
- > .mpeg, .wav, .mp3